

Enfield School Readiness Council
And
KITE Collaborative
at the
Stowe Early Learning Center
Wednesday, December 6, 2017 5:30p.m.

The mission of KITE is to ensure that Enfield's children are healthy, safe and happy; live in thriving families; and are ready to learn the skills they need to succeed in school and flourish in the 21st century.

Minutes

I. Welcome and Introductions- LeAnn Beaulieu

There were 22 people in attendance:

Sue Neville	KITE	Karen Weseliza	KITE
Tim Neville	BOE	Kristin Raiche	Enfield Public Library
Don Ellis	Enfield Fire Dept.	Carlene Elrick	Adult Ed.
Lisa Rogers	PLA	Amy Peltier	United Way
Damian Huphrey	DSS	Ryan Obedzinski	ERfC
Karen Edelson	ECDC	Jaclyn Valley	STEAM PreK
Malissa Griffith		Amy Witbro	EPS
Patti Glaspie	Here Wee Grow	Jennifer Moncuse	KITE
LeAnn Beaulieu	KITE	Chris Gomeau	KITE
Melany Anderson	KITE	Dr. Gerald Calnen	Pediatrician
Lorena Cisneros	KITE	Walter Kruzal	BOE

II. Acceptance of Minutes from the November 1, 2017 meeting

Corrections to the November 1st meeting minutes were noted. Minutes were accepted with corrections.

- The Quality Enhancement dollars were \$3,800 with cuts to be made. It was not cut down to \$3,800.
- Midge Pych was in attendance not as a community member but as a representation of Adult Ed/Family Literacy.

III. School Readiness Business/Update

- The ECDC policy statement "Connecticut Administered State Funded Program General Policy – B06" was voted on and approved with changes. Please see attached.
- The 28 school readiness are filled and they are fully enrolled. The professional development calendar has been updated.

IV. KITE Updates:

a. Leadership Committee Updates:

• **VOTE KITE Bylaws:**

- The KITE Bylaws were voted on and accepted with 21 voting in favor of, 0 opposed and 1 abstention due to being unfamiliar with them.

• **Meeting Updates:**

- Chris Gomeau has taken the position of KITE Coordinator and Melany Anderson has taken the position of Project Coordinator 2.
- KITE has received a grant award from the Fund for Greater Hartford in the amount of \$30,000. This funding will provide \$10,000 for programs (Health) and \$20,000 for back bone support.
- The February KITE meeting is going to be held in conjunction with the Play Lab Open House. We will be inviting the Enfield Town Council and Enfield Board of Education members as well as our State Representatives. A planning committee for this event is

forming. Please contact Chris in the KITE office if you would like to participate. More information to follow.

- The committee that was formed to work on the KITE policy statement on equity had its last meeting on December 6th. They have prepared a statement draft which will be presented at the January KITE meeting and voted on at the February KITE meeting. It touches on the definition of equity, what KITE promises to do and our philosophy toward the work.

- **Budget Update:**

- Melany Anderson is taking over the budget reporting.
- In October our expenses were \$17,230. The KITE staff expenses were higher than is typical. This was due to adding an Acting Coordinator position as the current KITE Coordinator was transitioning to leave. The Cross Cutting Strategy expenses were \$6,674. This in large part was for Play with \$5,600 going to the play project evaluator. The Health Programming expense was for BOKS and Administrative expenses were for the KITE Annual Meeting.
- Please see attached.

b. Area Focus Teams:

- **Result #1: Enfield's children are safe, happy and healthy.**

1. **Health- BOKS-** The BOKS program is winding down. Surveys are being distributed to the participants, parents and teachers. Over the break the facilitators will prepare for the spring kick off.
2. **Mental/Behavioral Health-** This committee is in the process of reforming. Please contact Dr. Calnen if you or someone you know would like to be on it. CCMC Center of Care Coordination has applied for the NIH grant and has included dollars in it to bring care coordination training to the pediatric practices in Enfield. The immediate objectives of this committee will be to hold a breakfast with the pediatric practices and EPS. Also, continue to offer Circle of Security training and support for parents.
3. **Developmental Screening Initiative-** This committee is considering training for Social Emotional Assessments. The OEC now has trainers who could come to Enfield. We need to make sure we have resources in place for referrals. This committee will be speaking about the assessments at the next North Central Mental Health meeting which will take place on February 7th from 9:00-noon at 7 Elm Street in the St. Francis Care building in the 3rd floor conference room.

- **Result #2: Enfield's children live in thriving families with strong ties to neighbors and the community.**

1. **Parent Engagement-** The FTO is putting on an event called *Stories Around the World*, Wednesday, December 13th from 6-7:30 in the Stowe gym. We are sad to announce that Amrita will be leaving KITE shortly after the New Year as her husband has been relocated for his job. Keith Vujs has agreed to be KITE's Fatherhood Parent Engagement Coordinator. We will be partnering with the FRC and their Fatherhood groups.
2. **Department of Social Services-** The Family Resource Center (FRC) and the Enfield Child Development Center (ECDC) have partnered with the Social Worker at the Stowe building to offer an eight week "Girl Power" support group. This will be followed by a similar support group for boys.
3. **Partners in Education** – There is a planning committee meeting for the Heritage Fair on Thursday, December 7th at 6:30 at Alcorn. The Heritage Fair will be held February 24th. Enfield Unplugged will take place the first week of May.
4. **Parent Leadership Academy-** The Parent Leadership Academy will be holding its 13th class starting with a retreat on February 3, 2018. This is a 12 week program for parents offering them guided workshops to give them the tools and confidence they

need to ask for and receive positive change in their lives and community. Enrollment is limited to 15 people and applications are due by January 30, 2018. For further information please contact Lisa Rogers at 860-335-5208. Applications can also be found on the KITE website www.enfieldkite.org or on the Enfield Public School website at <http://enfieldschools.org/>

5. **People Empowering People-** Lorena Cisneros has reported that she has 3 new families that are interested in participating in Spanish PEP. There is an attorney from Social Services who is doing some pro bono work for families.

- **Result #3: Enfield's children are ready to learn the skills they need to succeed and flourish in the 21st century.**

1. **Transition to Kindergarten/Quality Enhancement** – Enfield Gets Ready for Kindergarten will be held in February 8, 2018 at JFK.
2. **3 to 3 Committee-** This committee has met and mapped out a plan. They are going to focus on anti-bias and trauma. There will be a professional development opportunity offered at ACC on Implicit Bias in Early Education Classrooms.
3. **Primary Schools Report:** No report was given at this meeting.
4. **First Readers-** The first ceremony of the new school was held on Monday, November 6th at Enfield High School. Fifty-one children received their First Reader Certificates. The Trivia Night fundraiser will be held on Saturday, February 24, 2018 at 7:00 pm at Mount Carmel, 93 Park Ave. Tickets will go on sale in January. The next ceremony will be held on March 5, 2018 at 6:00 pm at Enfield High School.
5. **Book Buddies:** The first delivery of books is scheduled to be delivered before Christmas. Karen Edelson from the ECDC volunteered to arrange to have them wrapped. Don Ellis also offered to extend the simple machines demonstration that the fire department has been doing for the 3rd grades to younger children.

- **Cross-Cutting Strategy: Expand playful learning opportunities for young children in preschool, at home, and in the community.**

1. **Stowe Early Learning Center-** The theme is the Play Lab this month is tinkering. On January 10, 2018, kindergarten teachers will be coming to the Play Lab for an in-service. On Fridays the Play Lab will be open to kindergarten classes to take field trips.
2. **Enfield Plays On** – The 10 day Winter Playcation kits will be handed out at the Enfield Public Library on Thursday, December 14th at the Festival of Trees event. There will be a new idea posted each day on the "Enfield Plays On" Facebook page. At the conclusion of the Winter Playcation activities we are partnering with the EPL for a "Noon Years Eve" party which will take place on Saturday, December 30 from 11:00 – noon at the library. The Pop up Planetarium is scheduled for January 20th from 10:00 am to 3:00 pm in the Play Lab at Stowe. On January 11th there will be a Play Ambassador training.

V. Announcements

- The United Way is holding Volunteer Budget Coaching for families. For more information contact Tasheena Brown at tbrown@unitedwayinc.org or 860-493-1122.
- "Tonight In Thompsonville will be held on Tuesday, January 16, 2018 from 6:00-7:45. Please see the attached flyer.

VI. Next Steps

VII. Adjourn